

LICENSED HOUSING AND SUPPORT SERVICES OVERSIGHT COMMITTEE
May 15, 2008 Meeting

Facilitator: Eric Weigel: Erie County Housing Coordinator (EHC)

Attending: Don Dauman: Director of Contract Administration (DCA); Lynn Belle: Assistant Coordinator for Mental Disability Services; Gerry Scott: New York State Office of Mental Health; Jan Peters: Buffalo Federation of Neighborhood Centers; Celia Spacone and Lynette Galloway: Buffalo Psychiatric Center; Chris Syracuse: Living Opportunities of DePaul; Pat Ciocca Braciszewski: Greenwood Residences; Leslie Saunders: Mental Health Peer Connection; Bob Roth: Southern Tier Environments for Living; Ihor Zankiw and Rosemary Duran: Transitional Services, Inc.;

Minutes: Christopher Kennedy: Assistant to the Erie County Housing Coordinator

1. Bill O'Connell from HAWNY is sending a summary of the leveraging and cash match for Supported Housing Programs. We will be in contact this month for any corrections that need to be made.
2. BPC Roundtable Meeting
 - a. Meets every 3rd Thursday of the Month at the BPC at 9 o'clock
 - b. EHC would like to reenergize the meeting to bring providers to the meeting to discuss difficult cases and ways to except cases (with additional resources) that would previously have been denied.
3. Housing System Data Subcommittee Update
 - a. Previously agreed to create a full SPOA to monitor occupancy, and to be able to monitor discharges and admissions
 - b. Subcommittee has agreed to use CAIRS – Final model in process.
 - c. Subcommittee will re-discuss frequency of reporting for Supported versus Licensed Housing
 - d. Level IV Restrictions: For agencies concerned with ECDMH/SPOE accessing their data for operations outside of Erie County, CAIRS has Level IV Restrictions that can be set to prevent ECDMH/SPOE from accessing that data.
 - e. Subcommittee plans to present Policies and Procedure to next SPOE Housing Executive Meeting for approval
4. Housing and Treatment Providers Meeting – Ongoing?
 - a. EHC will encourage Treatment Providers to attend and participate in LHSSOC meetings, especially Special Review Committee meetings.
 - b. Future agendas will be arranged for issues involving Treatment Providers to be frontloaded
5. Priority Status Given to Licensed Housing Recipients into SHP

- a. TSI: Currently, there is insufficient Step-Down capacity to accommodate consumers awaiting discharge from licensed residences.
 - b. Housing Coordinator agrees to review utilization/Step-Down capacity
- 6. Review of ECDMH/SPOE Housing Utilization and Screening Outcome Reports

NEXT MEETING: September 18th

Housing SPOE Executive Meeting has been rescheduled for June 26th at 1:00 ECDMH